



Parent Forum

Aims and Objectives

These Aims and Objectives are discussed and agreed at the first meeting of the Parent Forum held each year.

Aims and Objectives

1. The Parent Forum aims to provide an opportunity for parents and carers to meet with each other and with representatives of the Governing Body and school staff to share ideas about the education of their children and to support the school.
2. The Governing Body and staff of the school aim to consult, liaise with and be open and responsive to the Parent Forum.
3. The objective of the Parent Forum is to give voice to the views of parents and carers on matters of importance to the school as a whole, but is not a channel for individual complaints and issues. Matters involving individual children, families or members of staff will not be discussed.

How the Parent Forum works

1. The Parent Forum is a consultative and advisory forum, reporting directly to the Governing Body. The Governing Body remains the decision-maker and provides strategic leadership of the school.
2. The Parent Forum welcomes contributions from all parents, carers, governors and staff of the school.
3. Meetings are held three times a year.
4. Meeting days and times are regularly reviewed and agreed to suit the majority.
5. Meeting dates are agreed and published in advance.
6. Contributions to meeting agendas are invited in advance. The final version of the agenda is determined by the Chair of Governors in consultation with the Parent Governor Link, and published at least one week in advance on the school website and in book bags.
7. Meetings are chaired by the Parent Governor Link or Chair of Governors.

8. Notes of the Parent Forum meetings, including action points agreed are published on the school website within two weeks of each meeting.
9. It is the responsibility of the Parent Governor Link to communicate with the Governing Body and through them with the Headteacher, and to report on the matters raised and actions agreed at each meeting of the Parent Forum.
10. The Parent Governor Link then brings a written response to that report from the Governing Body to the next meeting of the Parent Forum. This response is also published on the website.