

# SYRESHAM ST. JAMES CE PRIMARY SCHOOL

## A WHOLE SCHOOL DISCIPLINE AND BEHAVIOUR POLICY

### **1. Background**

- 1.1 Syresham St James Primary School seeks to create an environment that reflects our Christian ethos, providing safe, happy and challenging working conditions for all members of the school. This environment is exemplified by our school values to promote respect, generosity, courage, love, fairness and forgiveness.
- 1.2 As a whole school community we shall endeavour to:
  - promote positive, thoughtful and caring patterns of behaviour;
  - to encourage independent learning;
  - maximise the effectiveness of teaching and learning through the establishment of a purposeful working atmosphere;
  - provide role models of good behaviour with an emphasis on politeness;
  - encourage pupils to be responsible and aware of the effect of their behaviour on others;
  - seek to ensure the safety and well being of the whole school community.
- 1.3 All staff, both teaching and non-teaching share the responsibility for maintaining high standards of behaviour throughout the school.
- 1.4 This Policy should be read and implemented alongside the Anti-Bullying Policy and the Home School Agreement.

### **2. Promoting good behaviour**

- We promote good behaviour by:
- 2.1 Syresham Rules/Values are written annually by all children in school and signed by them.
  - 2.2 Each class follows their own rules. These are standard class rules followed by all classes and incorporate individual rules devised by each class for themselves.
  - 2.3 House points are awarded for positive behaviour.
  - 2.4 Sending pupils to another teacher/headteacher to receive additional praise.
  - 2.5 Wall displays that value a child's best efforts.
  - 2.6 Praise in School Celebration Assemblies where Headteacher Awards are given.
  - 2.7 Praise communicated to parents/community.
  - 2.8 The traffic light system is used to monitor behaviour in class and used at each teachers' discretion. Full details of the traffic light system, including exclusion procedures, is in the Appendix 3 to this policy – the school "Code of Conduct" and Staff Guidelines document.
  - 2.9 Nursery and Reception children have a "weather system" for behaviour management, using a rain cloud for unacceptable behaviour and a sun as a starting point.

### **3. Partnership with Parents/Guardians**

- 3.1 It is the school's policy to welcome the interest and close involvement of parents / guardians.
- 3.2 If a child's behaviour is giving the school cause for concern, i.e. they reach 'red' on the traffic light system, parents/guardians are contacted and asked to come in. If a particular incident occurs in school, the class teacher or Headteacher will inform the parents/guardians by inviting them to come into school to discuss the incident. Behaviour strategies may be agreed to help the child to modify their behaviour. If inappropriate behaviour persists the school may involve outside agencies. In extreme cases the Northamptonshire exclusion procedure would be implemented.
- 3.3 Vulnerable pupils will be helped using various strategies.

### **4. The Physical Restraint of Pupils**

- 4.1 Occasions arise when the safety of a child or other children requires direct physical intervention by adults. In such cases the school's Physical Interventions policy procedure will be followed and incidents will be monitored and recorded.

## **5. Racial and Sexual Harassment**

5.1 It is our policy at Syresham St. James to strongly oppose any harassment or discrimination of individuals or groups based upon their colour, race, nationality, ethnic origins or gender.

5.2 Any incidents of harassment or discrimination will be taken seriously with the equal opportunities policy followed.

## **6. Record Keeping**

6.1 If a pupil's behaviour requires monitoring or is causing concern, detailed notes will be kept by the class teacher and discussed with the headteacher. The 'traffic light system' requires that each time a child's behaviour reaches 'red' notes will be kept regarding each incident.

Signed:

**Chair of Governors**

*Reviewed March 2017  
Agreed by the Full Board on 26<sup>th</sup> April 2017*

*Next review January 2020*

# CODE OF CONDUCT FOR OUR SCHOOL

## 1. Background:

- 1.1 An important aspect of our school ethos is respect for the individual, our school, ours and other faiths and the community.
- 1.2 High standards of behaviour are expected which reflect respect for staff, visiting adults, other children and individual pupils within our school.
- 1.3 We envisage that in all aspects of school life, ie: assemblies, class activities, playtimes, the example of children and staff will foster courtesy, politeness and the moral values that are the basis of good behaviour and discipline in our school.
- 1.4 Discussion of aspects of this policy with pupils each term will reinforce the school code of conduct/school rules.

## 2. Aspects of pupil self-discipline:

- 2.1 Always try to understand other people's point of view.
- 2.2 In class make it as easy as possible for everyone to learn and for the teacher to teach. This means listening carefully, following instructions, helping each other when appropriate and behaving in a quiet, sensible and controlled manner.
- 2.3 Move quietly about the school. This means never running, barging or shouting, but being ready to help by opening doors, standing back to let people pass and helping to carry things.
- 2.4 Always speak politely to everyone, even if you feel bad tempered, including teachers, Teaching Assistants, parent helpers, other pupils and visitors to the school.
- 2.5 Shouting is always discourteous. Inappropriate language will not be tolerated.
- 2.6 You should be silent when required. This means listening carefully in lessons and when an adult is talking to you. When you go into Assembly you should sit quietly.
- 2.7 Take a pride in your school and keep it tidy.  
This means:
  - Putting litter in bins
  - Keeping walls and furniture clean and unmarked
  - Taking care of all displays.
  - Putting away your own work and keeping drawers tidy
  - Putting equipment away after practical activities
  - Reporting any damage to your teacher.
- 2.8 Take a pride in yourself and your appearance, wearing school uniform or school colours.
- 2.9 When out of school in the village, visiting Brackley for swimming, taking part in activities at other schools, going on an educational visit or attending sports fixtures, remember that the school's reputation depends on the way you behave.

## 3. Traffic Light System:

- 3.1 Traffic lights, consisting of green, amber and red spots, are displayed in each class. The system is used to control low level disruptive behaviour.  
For example:
  - Shouting out
  - Distracting others
  - Rudeness
- 3.2 All children start on green. A child may be moved to amber then red following a behaviour issue. This is usually after two warnings, but is at the teacher's discretion. Continuous poor behaviour will result in a child moving to red. A child may be moved down again following renewed good behaviour patterns. The class teacher will inform parents at the end of the day if their child was moved to amber.
- 3.3 Any violent or inappropriate use of language/behaviour towards others will mean immediate red. Each time a child reaches red they will need to see the Headteacher to talk about their behaviour. Any violent outburst towards others will mean immediate red.
- 3.4 Should a child reach red 3 times in any one term, then his or her parents will be contacted and a formal meeting arranged.
- 3.5 Whether or not a child moves up or down the traffic light system following any behaviour is at the total discretion of the class teacher and may be different for each class.
- 3.6 The Reception class have a 'weather system' instead of traffic lights. All children start on the sun and if behaviour is then considered unacceptable they move to the rain cloud. A clear warning is given. For physical contact they are removed from the activity. Different strategies are used for individuals, e.g.

reward chart, star of the week, happy/sad face. What constitutes unacceptable behaviour is discussed with individuals as well as the class as a whole.

- 3.7 Continued or repeated physical violence towards others will mean the child moves onto exclusion procedures set by Local Authority.

These must be followed to the letter and are documented on line at:

[www.northamptonshire.gov.uk/en/councilservices/EducationandLearning/services/attendance/pages/logex.aspx](http://www.northamptonshire.gov.uk/en/councilservices/EducationandLearning/services/attendance/pages/logex.aspx)

#### **4. Classroom expectations and rules will be followed that include:**

- 4.1 At the beginning of school or from playtime walk to your classroom quietly and sensibly.  
4.2 Put outdoor clothes in lockers with your bags tidily.  
4.3 Go to the classrooms quietly and sit in your place, ready to learn.  
4.4 Remain silent during registration unless responding when required.

#### **5. During lessons:**

- 5.1 Be responsible for looking after school equipment.  
5.2 Work sensibly without distracting or annoying classmates.  
5.3 Children are encouraged to drink water during the day, during lesson breaks.  
5.4 If the teacher has to go out of the lesson for any reason you will continue to work quietly until he/she returns. Another teacher/adult will be asked to check your classroom during your teacher's absence.  
5.5 If a visitor comes into the room continue working sensibly and answer politely if addressed.  
5.6 Children should ensure that they do not interrupt conversations.

#### **6. At the end of lessons:**

- 6.1 Children will be dismissed when the teacher decides it is appropriate.  
6.2 Put your work away when the teacher tells you to do so.  
6.3 Leave your desk tidy when you leave your place.  
6.4 At the end of the day the classroom must be left in a tidy manner.

#### **7. Playtimes:**

- 7.1 Do not run in and out of the building.  
7.2 Use the correct door when entering and leaving school.
  - Years 1, 2, 3 and 4 to use the back door
  - Reception, and years 5 & 6 to use the side doorThe front door is used only at the start and end of school.  
7.3 Use the toilets sensibly and with consideration for other people.  
7.4 If there is a problem children should see the member of staff on duty.  
7.5 During playtime children may only re-enter the school building when given permission by an adult, to go to the toilet or for first aid.  
7.6 Children who are in school at playtimes for any reason must be placed in an area where supervision is possible.  
7.7 During wet playtimes children will stay in your classroom and occupy themselves with wet break activities. Children may be given permission to carry out activities outside the classroom by a member of staff e.g.: practice a musical instrument etc. Staff will supervise pupils by sharing the task in specific areas of the school during wet playtimes.  
7.8 Any pupil who has reason to remain inside school at playtime should only do so if given permission.

#### **8. Lunchtime**

- 8.1 Lunchtime supervisors must be treated with the same respect and courtesy as other members of staff.  
8.2 Do not run in or out of the building  
8.3 Make sure supervisors know you are leaving the playground for any reason.  
8.4 Use the toilets in a sensible manner. Make sure you wash your hands.  
8.5 Be respectful of the lunchtime prayers.  
8.6 Ensure good manners when eating. Do not talk with your mouth full. When talking to others on your table use restaurant voices, don't drop litter on the floor.  
8.7 Stay in your seat until the end of your lunch.  
8.8 When permission is given put lunch boxes away.